

## Appendix B

### Commonwealth of Virginia Database Index Reporting Form

<p><b>1. Public Body Name &amp; Numeric Code:</b> Virginia Department of Agriculture and Consumer Services (301)</p> <p><b>2. Database Title:</b> Landowner Concerns for Gypsy Moth STS Trap Placements</p> <p><b>3. Database Acronym:</b></p>	<p><b>4. Point of Contact:</b> Gypsy Moth STS Program 1580 N. Franklin St, Suite 7 Christiansburg, VA 24073</p> <p><b>5. Phone Number:</b> 540-394-2507</p> <p><b>6. Signature &amp; Date:</b> <i>Patricia A. Somerville</i> 6-11-04</p>
<p><b>7. Database Description and Contents:</b> <i>(Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)</i></p> <p>The following information is given to Gypsy Moth trappers and contractors for their safety and to aid in their placement, inspection and removal of the traps. This data base was established to record (known) landowner concerns regarding the placement of gypsy moth traps on their property. It includes property owners who have directly indicated they do not want traps or anyone on their property and property owners who will allow traps to be placed on their property if they are given prior notification. Also, recorded are contacts for notifying and/or gaining access to property owned by private and public entities and known restrictions for accessing or placement of the traps on those properties.</p> <p><i>Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.</i></p>	
<p><b>8. Date of Last Update:</b> April 2004</p>	<p><b>9. Frequency of Update:</b> ___ Daily, ___ Weekly, ___ Monthly, Other: Yearly</p>
<p><b>10. Formats Available and Schedule of Fees:</b> <i>(Provide a description of each format in which the database is made available, and the cost, if any, of each format.)</i></p>	
<p><b>a. <u>Format</u></b>  Microsoft Access</p>	<p><b>b. <u>Cost</u></b>  Time and materials</p>

Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-8000 (Attn: Mary Clark). (January 2000).